

## St. James the Apostle Guidelines for all Photo/Video Personnel:

1. The photographer and videographer **MUST** set up their cameras according to the provided graphic. If flash photography is necessary during the ceremony, check with the priest. It is preferred that it be used only during the processional and recessional and after the service. A higher speed film can be used to avoid the need for a flash.
2. Photographs/videos may be taken during the service. The photographers must observe proper decorum and not distract the priest/deacon, musicians, and congregation. **FAMILY MEMBERS** must also abide by this. Please inform relatives and friends that flash shots are inappropriate **DURING** the marriage ceremony.
3. Photographers and videographers are asked not to interfere with the movement of the procession or recession. We ask that you refrain from walking in front of them during the processional and recessional.
4. The use of floodlights or umbrellas in the church is prohibited. There is sufficient natural and electrical lighting.
5. Photographer **MUST** leave the church within 30 minutes following your wedding recessional. The parish celebration of the Sacrament of Reconciliation begins at 3:30 PM on Saturdays. We ask that no pictures be taken after this time as to not interfere with those participating in this sacrament. Friday night weddings should be out of the church thirty (30) minutes after your wedding service.
6. Photographers and videographers **ARE NOT** permitted in the sanctuary, near the organ/piano, or in the area in front of the chairs. The area between the pews and chairs is the approved place for a video camera (see diagram). Local fire codes forbid video carts from obstructing any exits and aisles.
7. Furniture and/or environment **MAY NOT** be moved or removed for picture taking.
8. Videographers with large tripods must maintain a fixed position during the ceremony.

